

## Other Guidelines

- ⦿ Flowers may be used to decorate the sanctuary for the wedding. Usually, two pieces on the flower stands or an arrangement for the altar is sufficient. Bows may be attached to the pews with wire or ribbon. If you would like to leave your flowers for Sunday worship, this will be noted during the worship service.
- ⦿ Candles for the altar are provided. The church also has candelabras and pew candles which may be used. If these are used, there is a small fee for oil to fill the candles.
- ⦿ Bulletins are offered if the couple wishes. These may be ordered at cost through the church office. Please check with the pastor about form and content.
- ⦿ Photographs may be taken during the processional and recessional only. The professional photographer may take non-flash photos from the rear of the sanctuary during the service. If someone is videotaping the service, this person should talk with the pastor regarding the position of the camera and movement during the service. Generally, only one video camera is allowed during the service.
- ⦿ Rehearsals require approximately one hour. Please ask all participants to be here at the proper time so we can begin promptly.

## Honorarium and Fees

All fees other than the sanctuary fee should be given to the pastor at the time of the rehearsal. To avoid confusion, these amounts should be placed in separate envelopes (*properly marked*) and given to the pastor before the rehearsal begins.



Pastor:	\$100.00*
Organist:	
In Sanctuary	\$100.00
In Chapel	\$75.00
<i>Fees may increase if special music and/or soloists are involved.</i>	
Coordinator:	\$75.00*

### Optional

Soloist:  
*Please make own arrangements in consultation with the organist.*

Candelabra Candles:	\$10.00
Pew Candles:	\$25.00
Audio/Visual Support:	\$25.00

### Building Use - Non-Members

Sanctuary:	\$125.00**
<i>Maximum seating=450</i>	
Chapel:	\$50.00**
<i>Maximum seating=35</i>	

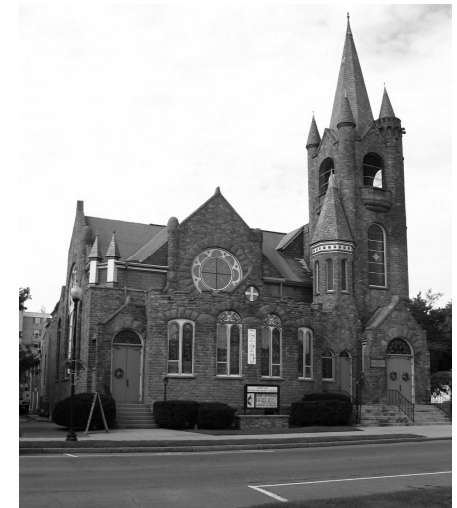
*\*For non-members, outside clergy participation, and off-site weddings, please discuss fees with the Pastor.*

*\*\*Payable at the time you reserve your date. Your wedding will not be added to our calendar without the Sanctuary Use payment.*

# Weddings



*What couples need to know  
when considering marriage at the  
Penn Yan United Methodist Church*



Main at Chapel Street  
P.O. Box 242  
Penn Yan, NY 14527-0242

(315) 536-6711 Phone  
(315) 536-8415 Fax  
[www.pyumcd.org](http://www.pyumcd.org)

*Making disciples — Making a difference:  
gathering, growing, going into the world.*



We welcome both members and non-members, who wish to begin their married lives, at our church. We encourage couples

to have their weddings officiated by clergy, but only if they desire something more than a legal ceremony. If you want to hold your wedding in our church, it should be because you want a religious service. For those who desire such a service, we offer the following guidelines:



## The Pastor's Role

- ⦿ When planning their wedding, couples are urged to contact the pastor as soon as possible. Arrangements should begin at least twelve (12) weeks before the date of the ceremony, earlier to be sure the date is available.
- ⦿ The United Methodist Church requires the pastor to counsel the couple prior to the marriage. Couples are required to meet with the pastor a minimum of three (3) times before the wedding.
- ⦿ The decision to perform the marriage is the right and responsibility of the pastor. Keep in mind that, although the pastor can agree to a tentative date, he/she cannot, in good conscience, officiate at the ceremony if persuaded that you do not show sufficient promise of a stable and successful marriage at this time.
- ⦿ The Penn Yan United Methodist Church does not provide the use of the church building for weddings performed by a clergy person other than one of the current pas-



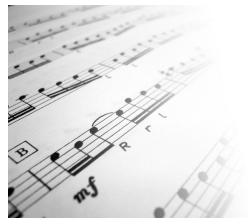
Pastor  
Jeffrey B. Childs

tors. However, if any pastor other than the current pastor of the church is to participate, the invitation should be extended through the current pastor.

- ⦿ If neither parties are members of the United Methodist Church and do not currently attend worship at the Penn Yan United Methodist Church, we request that you worship with us at least four (4) times prior to your wedding.
- ⦿ The pastor's fee is not included in the fee for the use of the building.

## Music for Your Wedding

- ⦿ Phyllis Bailey plays for weddings at the Penn Yan United Methodist Church and should be contacted as soon as the date is set. Contact her again at least one (1) month before the ceremony to discuss details about the music (315) 536-6500.
- ⦿ If an organist other than one of our church organists is requested, arrangements for that person to play may be made only after speaking with the pastor and the church organist.
- ⦿ Our church is open to a variety of musical styles, but all requests should be made in consultation with the pastor and organist.
- ⦿ All soloists must contact the organist to arrange a rehearsal time if they need an accompanist. Without a rehearsal, it will not be possible for the organist to accompany your soloist. A piano is available if you provide your own accompanist.



## Use of the Building



Please call the church office at (315) 536-6711 to schedule your wedding. We can let you know if the facilities are available.

However, the date cannot be reserved on the Church calendar until we have full receipt of the church use fee. No payment should be sent until the couple has had their initial meeting with the pastor.

- ⦿ There is no smoking inside the church building or on the church grounds; also, no alcoholic beverages are to be brought onto the church premises. Please do not consume alcohol before the rehearsal or wedding.
- ⦿ Confetti and rice should not be used, although bird seed is permitted (*outside the building only*).
- ⦿ Any flower petals scattered must be synthetic.
- ⦿ Any furniture moved must be placed back in its original location.
- ⦿ All articles brought into the church building by the wedding party should be removed when leaving, including florist boxes.

## Marriage License

- ⦿ Marriage Licenses are obtained through any Town or City Clerk.
- ⦿ Please bring the license to the rehearsal. The pastor will be unable to officiate the ceremony without the license in hand.

